



### **College Planning Council**

**Lori Gaskin**

*Chair, President*

**Liz Auchincloss**

*President, CSEA*

**Paul Bishop**

*VP, Information Technology*

**Robert Else**

*Sr. Director, Instructional  
Assessment and Research Planning*

**Pat English**

*VP, Human Resources*

**Jack Friedlander**

*Executive VP, Educational Programs*

**Joyce McPheter**

*Classified Staff Representative*

**Michael Medel**

*Supervisor Bargaining Unit*

**Kim Monda**

*Academic Senate Representative*

**David Morris**

*VP, Academic Senate*

**Kenley Neufeld**

*President-elect, Academic Senate*

**Dean Nevins**

*President, Academic Senate*

**Kathy O'Connor**

*Academic Senate Representative*

**Cindy Salazar**

*Classified Staff Representative*

**Geneva Sherman**

*ASB President*

**Joseph Sullivan**

*VP, Business Services*

## **SANTA BARBARA CITY COLLEGE**

College Planning Committee

Tuesday, February 19, 2013

3:00-4:30 p.m.

Room 218C

### **Agenda**

#### **1.0 CALL TO ORDER**

- 1.1 Approval of 2/5/13 CPC Minutes (Att. 1.1)

#### **2.0 ANNOUNCEMENTS**

#### **3.0 INFORMATION ITEMS**

- 3.1 Educational Master Plan – Lori Gaskin

The Educational Master Plan forms a central element of the college's integrated planning process and provides a roadmap for the institution into the future. Currently the college does not have a meaningful Educational Master Plan. According to our 2008 Accreditation Self Study, we indicated that we would have an Educational Master Plan finalized and in place by December 2009. We have not done this and we need to begin this process immediately. Following discussions with Educational Master Plan consultants, the college intends to engage the services of Dr. Matthew Lee, a retired California Community College institutional researcher, to prepare our plan at an amount of \$74,000.

#### **4.0 DISCUSSION ITEMS**

- 4.1 Ranking of Program Review Requests –  
Kathy O'Connor

Direction is being sought from CPC regarding the review and ranking of program review requests for inclusion in the 2013/14 budget.

- 4.2 Process for Identifying and Ranking Classified Positions –  
Lori Gaskin

Direction is being sought from CPC regarding the process to identify and rank campus-wide classified staffing needs. While CPC has a process for determining the replacement of currently budgeted classified positions, there is no ongoing mechanism to rank and fill new positions or to replace vacant, unbudgeted positions.

#### 4.3 Temporary Contracts – Jack Friedlander

Temporary contracts for faculty positions in English, English Skills, math and counseling to meet student demand for core courses in these areas and to provide students with counseling services required as a result of the new student success act.

### 5.0 ACTION ITEMS

#### 5.1 CPC Membership – Second Reading – Lori Gaskin

One of the findings of the accreditation Special Report prepared in response to the Accrediting Commission for Community and Junior College's placement of SBCC on warning is the limited formal involvement of the managers' group in the college's participatory governance structure, most notably on CPC. To help address this inequity, it is requested that CPC transfer the voting CPC seat from the Vice President of Continuing Education (currently vacant and will not be replaced) to a representative of the unrepresented Managers Group to be selected by that body. This item was initially presented as first reading to CPC on January 29, 2013 and is presented for action.

#### 5.2 Revised SBCC Mission Statement – Second Reading – All (Att. 5.2A&B)

The attached document entitled *Framing our Future: Mission Statement Review Process, 2012-2013* (Att. 5.2A) details the process the college has engaged in to re-examine its mission statement. This process culminated in a CPC retreat held on January 23, 2013 to examine the themes emanating from the input of constituent focus groups regarding the defining attributes of the college and our priorities as we move into the future. The draft mission statement was presented to CPC for first reading and campus-wide dissemination on February 5. Two attachments are provided with this agenda item: (1) *Framing our Future: Mission Statement Review Process, 2012-2013*(Att. 5.2A); and (2) presentation of the revised mission (Att. 5.2B).

#### 5.3 Second Reading: SBCC Resource Guide to Governance and Decision-making – Robert Else (Att. 5.3)

As part of our response to the Accrediting Commission regarding our warning sanction, the Accreditation Task Force has prepared this Guide describing the governance and decision-making structures at SBCC. The first CPC reading of this report was on February 5. This Guide will be included along with the Special Report, which was approved by CPC on January 29, 2013. Our complete response, including these two documents, and the results of the Fall 2012 and Spring 2013 Survey of Leadership and Governance, is due to the Accrediting Commission by March 15.

### 6.0 ADJOURNMENT

#### 6.1 The next regularly scheduled CPC meeting will be Tuesday, March 5, 2013 in Room A218C, 3:00-4:30 p.m.